

# Sub-Contractor Qualification Form

The following requested information or any other information deemed to be useful for the evaluation of your firm's capabilities may be attached to this form. The completed qualification form will be used by El Concorde Construction as a base for determining Bid sources



Date: \_\_\_\_\_

## A. General Information

1. Name of the Company: \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_
3. Country: \_\_\_\_\_ City: \_\_\_\_\_ P.O. Box: \_\_\_\_\_
4. Street address: \_\_\_\_\_
5. Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_
6. General Registration No: \_\_\_\_\_ Date of registration: \_\_\_\_\_
7. Company Contacts (Name, Email and contact Number)

Name/ Position	Contact Number	Email

8. Indicate type of Business Organization:    \_\_\_LLC       \_\_\_ EST       \_\_\_ Others
9. If a Corporation or Partnership, List names of officers/ Partners & date of incorporation:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Main Contact Person: \_\_\_\_\_
11. Years in business under present name: \_\_\_\_\_
12. Work Specialty: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Year of Establishment: \_\_\_\_\_ Years performing work Specialty: \_\_\_\_\_
14. Percentage of work performed by own force: \_\_\_\_\_ %
15. Quality accreditation (ISO if any): \_\_\_\_\_
16. Type of License (Unlimited/ Limited, etc...): \_\_\_\_\_

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## A. Work Experience

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1. List Four (4) significant projects completed in the last (5) years:-

Project Name	Value	Completion Date	Nature of the Work Undertaken

2. List Three (3) projects currently under construction:-

Project Name	Value	Completion Date	Nature of the Work

3. Your Capability and interest in carrying out works are up to(\$): \_\_\_\_\_

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## 4. Sector of Work (Percentage)

Roads:	%	Infrastructure	%	Buildings	%
Others (please specify)					%
					%
					%

## B. Financial Information

### 1. Indicate the annual value (\$) of construction works undertaken for each of the last 5 years

Year of (20__)	Year of (20__)	Year of (20__)	Year of (20__)	year of (20__)

### 2. Name and address of bankers:

Name	Address

3. Are you willing to Provide a tender Bonds: \_\_\_ Yes \_\_\_ No

4. Total Bonding Capacity (\$): \_\_\_\_\_ Bonding Company: \_\_\_\_\_

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5. Value of work currently bonded (\$) : \_\_\_\_\_

## C. Resources and Technical Capability

1. For the Activities Listed, Provide details of the numbers of directly employed staff

Top Level		Middle level	
Technical Staff		Workers	
Total Direct Employees			

2. List the Managerial Staff (Including Non- Engineering Departments):

Name	Present Position	Years of Experience with the Company	Total Years of Experience

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## D. Required Attachments

### 1. List of Attachments Required

Attachments	Submitted (Yes/ No)	Pages of attachment
Company Profile and history		
Organization chart		
List of company owned plant & machinery		
Detailed List & History of projects executed		
Quality Accreditation (ISO if any) Certification Copy		
Working License		

## E. Other

1. Has your firm ever Failed to Complete/ abide by a Contract: \_\_\_ Yes \_\_\_No (if yes please explain)

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2. Has your firm been involved in Bankruptcy: \_\_\_Yes \_\_\_No (if yes please explain)

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3. Does your firm have any pending Judgments, Claims or suits (against the firm): \_\_\_ Yes \_\_\_No (explain)

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## F. Additional Information

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1. If you need to provide extra pages to complete this FORM, or if you wish to provide additional information that you consider relevant to the evaluation of your qualification, please list the additions and enclosures below.

Attachment	Pages

## Contractor Declaration

I hereby certify that, as of the above date, the information provided in this Contractor Pre-qualification Statement is true and sufficiently complete so as not to be misleading.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_